

Purchasing Agent

Company Description:

CC3D exists to serve local communities by providing creatively designed, efficiently built, sustainable 3-D printed homes. We are a fast-paced company seeking to reform the construction industry through pioneering the use of 3D printed concrete in our region.

Core Values:

Creative in design and construction. – CC3D will lead the building industry by developing and implementing creative solutions for building methods and will push the limits by re-defining design limitations.

Efficient use of technology, time, and materials. – CC3D will pioneer the use and development of new technologies in the construction industry to increase the efficiency of the building process.

Passionate to construct better quality of life. – CC3D will utilize building methods that have a low impact on the environment, maintain high quality, and create environments where families and communities will grow and thrive.

Serve people. – CC3D will serve local communities by providing high earning employment opportunities and generously sharing company profits with our employees and the communities where they work and live.

Who We Need:

- Innovative leaders who are excited about optimization.
- Driven and disciplined workers with strong decision-making skills.
- Pioneers who can think outside the box.
- Creative problem solvers.
- Detail oriented and meticulous people who love finding a good deal.
- Self-starters with a desire to make themselves and the world a better place.

Responsibilities:

- Soliciting, evaluating, and maintaining relationships with key vendors.
- Evaluating vendor pricing, quality, service, and availability.
- Negotiating contracts with vendors to obtain the best value on behalf of the company.
- Issuing subcontracts and purchase orders.
- Researching and presenting alternative building and procurement solutions to increase company efficiency and performance.
- Coordinating with the operations team to manage vendor deliveries and schedules to coincide with construction schedule.
- Maintaining vendor contact database.
- Updating and maintaining accurate cost catalog for estimating based on historical costs.

Qualifications:

- Bachelor's degree or 5 years of experience in purchasing or estimating.
- Understand construction scheduling and budgeting practices.
- Understand contract terms/conditions and payment terms.
- Understand delivery and transportation logistics.
- Able to operate computer software for estimating, purchasing, and accounting.

Job Type, Pay, and Benefits:

- Full-Time
- Salary
- Health Insurance
- Dental Insurance
- Vision Insurance
- Disability Insurance



CRAIN COMPANY 3D LLC

June 3, 2022

- Life Insurance
- 401k (with matching)
- Paid Time Off

CC3D is an equal opportunity employer.

How to Apply:

Email the following to eross@anderson-crain.com.

- Subject line of email should be:
 - *Your Name – CC3D Employment Application*
- Body of the email should include:
 - A brief bio introducing yourself.
 - Why are you applying?
 - What excites you about the potential job?
 - How does your experience and personality fit with the core values above?
- Resume (including work experience, education, skills, etc.)
- 3-5 References